### **General Terms and Conditions (AGB)**

General Terms and Conditions for the International Congress of Mobile Libraries, organized by the German Library Association (Deutscher Bibliotheksverband e.V.). (dbv)

#### 1. Scope of application

The following General Terms and Conditions regulate the contractual relationship between the participants in the library organized by the German Library Association (Deutscher Bibliotheksverband e.V.). (dbv) (hereinafter referred to as the organizer) and the organizer of the two-day Mobile Library Congress (International Mobile Library Congress from 6 to 7 September 2019, Hanover, Schiffgraben 4-6 and Goseriede).

### 2. Registration/registration confirmation

Your registration takes place via the online system on the Internet. Upon receipt of your registration, a legally valid contract is created. In the course of the registration the organizer publishes the names of the participants in the Internet (not your e-mail address) in the sense of an optimal networking. Participants who do not wish to make use of this service must inform the organizer accordingly.

#### 3. Services

The participation fee is per person. It includes the congress visit, congress documents, meals and a reception in the Hanover City Library with catering and live music). The organizer accepts no liability for program changes, speaker cancellations or printing errors.

# 4. Cancellations and changes

The organizer reserves the right to postpone or cancel events if this is objectively justified due to the number of participants or other reasons for which the organizer is not directly responsible.

If the event cannot be held due to force majeure or for important reasons, the participants will be informed immediately. In this case, the event fee will be refunded. A claim for reimbursement of travel and accommodation expenses as well as loss of working hours is excluded.

### 5. Due date, payment, default and set-off

The registration confirmation is sent to the participants in the form of an invoice and must be paid within 14 days of receipt. If the participant is in default of payment, the organizer reserves the right to charge a reminder fee of 5.00 Euro.

# 6. Cancellation

Cancellations must be made in writing. For a cancellation of the participation until 31.07.2019 a handling fee of 20 Euro is due.

Cancellation between 1.8.2019 and one calendar week before the start of the congress will incur a cancellation fee of 50% of the congress fee, after which the total amount of participants will be charged. If a replacement participant is named in good time, the cancellation fee does not apply.

Cancellation is also free of charge if unforeseeable, serious events justify it and make participation unreasonable. This applies in the following cases:

- Death, serious injury or unexpected serious illness of the participant, his/her spouse, partner, children;

- Damage to the participant's property as a result of fire, natural disaster, participant's transport accident on the day of the event or deliberate criminal act by a third party, provided that the damage is substantial in relation to the economic situation and the property of the injured party or provided that his presence is necessary to determine the damage;
- The participant's departure from the enterprise as a result of termination by the employer.

It should be noted that the participant must provide the organizer with suitable evidence of the existence of a serious event. This is necessary:

- a health insurance certificate in the event of a serious accident injury or unexpected serious illness;
- in the case of property damage, proof of criminal prosecution or confirmation of insurance as well as an affidavit of the need to be present;
- in the event of loss of employment, the letter of termination;
- a death certificate in the event of death.

#### 7. Copyrights

The congress documents are protected by copyright. The duplication, passing on or other use of the conference documents is only permitted with the express written consent of the organizer.

### 8. Picture and film material

The participant declares his agreement that the organizer is basically entitled to produce photographic and film material from events and thus the possible depiction of his person in order to publish this as reference material.

#### 9. Liability

Lectures at events are carefully prepared and held by qualified speakers. The organizer assumes no liability for the topicality, correctness and completeness of the event documents and the execution of the event.

### 10. Data protection

The organizer protects personal data. The organizer will treat the data provided by the participant confidentially and use it only in accordance with the data protection guidelines. Personal data are all data stored in connection with your name. The data will not be passed on to third parties.